



Leadership & Discussion Leading

A Managerial Skills Module

2 Days, 9am – 5pm

The importance

The performance of a team is usually related to the capabilities of the leader. Thus, though all of us have natural leadership styles, we need to recognise that different situations and different personality types call for different handling styles.

This ability to adapt to different situations/people is also necessary when facilitating a group discussion. Thus, the knowledge of facilitation techniques of handling the dynamics of a group discussion is very important. Established companies will always agree that ideas and decisions generated from group discussions are paramount to their profitability.

Course contents

Leadership

- Leadership theories
 - John Adair's Leadership Model
 - Bob Blake & Jane Mouton's Leadership Model
- Types of Leaders
- Leadership functions
- Activities of the leader
- Management styles
- Understanding communications styles - DISC & other tests

Discussion Leading

- Role of the discussion leader
- Skills required of the discussion leader
- How to plan a good discussion

- Techniques in leading discussion
- Types of member in a discussion
- Suggestion to the discussion leaders
- Understand own leadership style
- Know what style to use on different situations/people
- Plan and conduct a discussion tapping on the experience of each individual member

Benefits

At the end of this workshop, participants would be able to:

- Understand own leadership style
- Know what style to use on different situations/people
- Plan and conduct a discussion tapping on the experience of each individual member

RV's teaching methodology

This program is essentially participative and practical. Emphasis on learning through experience, both from structured exercises and group discussions lead the way to effective understanding.

Who should attend?

Managers and senior supervisors

Rewards

Certificates of participation will be issued to all those who have attended the entire session and participated actively in the program.